

## CACDA AGM Minutes

October 10, 2017

**Board members present:** Karen Magalhaes, Carol Smith, Rachael Anderson, Jessica Kingsbury, Michael Milligan. **Regrets:** Derek Eyamie

**School Council:** Karin Frederking, Nadine Clarke, Heather Monkman ([caelan.chs@gmail.com](mailto:caelan.chs@gmail.com)), Al Johnson

1. Welcome and call to order.
2. Additions to the agenda were solicited. Canterbury 50<sup>th</sup> Anniversary 2019 was tabled by Al Johnson, Principal and added to the agenda.
3. The agenda was approved.
4. Minutes of the October 11<sup>th</sup>, 2016 meeting were approved.
5. The Chair's report began with an overview of Canterbury Arts Centre Development Association (CACDA) and its commitment to supporting the Arts Canterbury program. CACDA is a registered charity created in 1985 by parents and staff of the Arts Canterbury program. CACDA was re-registered with CRA in December 2016 to reinstate its charitable status after it was revoked due to a lost tax return in 2015. The reregistration required updates to the Constitution and Bylaws.

CACDA's Purposes are to:

- a) To advance education by providing books, equipment, and educational aids to students enrolled in visual and performing arts programs at Canterbury High School in Ottawa;
- b) To advance education by providing instructional seminars on topics related to the performing and visual arts to students enrolled in visual and performing arts programs at Canterbury High School in Ottawa;
- c) To advance the public's appreciation of the arts by providing high-quality artistic performances by students and high-quality guest performances through the arts program at Canterbury High School in Ottawa; and
- d) To undertake activities ancillary and incidental to the furtherance of the charitable purposes listed above.

As a registered charity, CACDA is not permitted to carry out its purposes by simply handing over its money or other resources to an individual or to another organization that is not a qualified donee. CRA reregistration required that CHS/CACDA sign a trustee/intermediary agreement.

The Chair reiterated that CACDA welcomes help and input from interested parties and provided CACDA's coordinates ([www.cacda.com](http://www.cacda.com); contact us at [info@cacda.com](mailto:info@cacda.com))

CACDA hosted the second annual "Next Steps" event May 4/5 with 14 presenters from former Alumni. Presentations took place on the Friday during core school hours profiling Alumni and a Saturday night Q+A guest panel hosted by Stephan Keyes. The event was a great success despite the Saturday evening having low attendance

6. The Treasurer's Report for the Year Ending June 30<sup>th</sup>, 2017 presented and copies of the financial statement distributed. Total program costs through purchases: \$0. Cash balance increased by \$1,747. with a closing balance of \$30,950 as at June 30, 2017.

Contributions to CACDA:

- i. Fundraising (Next Steps): \$182
  - ii. Donations (general): \$900
  - iii. Other gifts: \$1049
  - iv. Community Foundation of Ottawa, Reaching for the Stars Endowment Fund, per interim unaudited Q2 report, had a value of \$124,268.45. as of June 30, 2017. A grant of \$5,213.00 will be disbursed to CACDA as per our spending policy, once CACDA's charitable status is reinstated.
  - v. Interest on term deposit: \$59
  - vi. Received from other charitiesL: \$648
7. The slate of officers: Karen Magalhaes (Chair), Rachel Anderson (Treasurer), Carol Smith (Secretary), Michael Milligan, Jessica Kingsbury. Moved by Heather Monkman and seconded by Karin Frederking that these six people all be acclaimed to the Board. All in favor.  
**Note:** Chair, Karen Magahaes had advised that she will be stepping down as Chair after the 2018 AGM.
8. Initiatives for the coming year.
    - a. Online targeted fundraising. Continue discussions with Canterbury to explore needs, e.g. auditorium seats, piano.

- b. It was noted by Al Johnson that 2019 coincides with the 50<sup>th</sup> anniversary of the school. Selecting a date that runs into a long weekend would allow more out-of-town attendees to participate in the events. John Pohran has offered to act as chair for the Events Committee for any Home Coming events in 2019.
  - c. For the upcoming year, CACDA will attend various Canterbury HS events throughout the school year to support and promote Arts Canterbury.
  - d. CACDA Website Updates: Align to Constitution amendments (per CRA).
9. Questions from the floor. Suggestions from the parents in attendance included performance events featuring Canterbury students to profile the talent in the various faculties. Parents in attendance are interested in upcoming events and volunteer opportunities.
10. Meeting adjourned.